

who is not a U.S. citizen or Legal Permanent Resident of the United States. Loyola University Chicago. Please note that LUC must consult with its legal counsel to determine if a foreign person is allowed to receive compensation from LUC. LUC will withhold income taxes from any compensation unless the individual is a U.S. citizen or Legal Permanent Resident of the United States, a U.S. company, or a U.S. government agency. If you are a foreign person, you must submit the required documentation to the U.S. Department of Homeland Security (DHS) to obtain an I-94 Information - You may obtain a copy at:

<https://i94.cbp.dhs.gov/i94/#/recent-search>

FOREIGN NATIONAL INFORMATION FORM (PAGE 2)

The Foreign National Information Form must be

Compliance Statement for Payments to Visitors In Business or Tourist Status

Eligibility for Payments: Visitors in Business or Tourist status (B-1, B-2, WB, WT) may be paid honoraria and/or reimbursed for travel expenses if (a) the visitor is engaged in academic activities associated with the university, and, (b) the activity nine days or less, and, (c) the visitor has not been paid or reimbursed by more than five other U.S. institutions or organizations during the past six months.

Visitor Information:

Last Name _____

First Name _____

Dates of Activity for Which Visitor Is Being Paid _____

Visa Status (Please indicate whether B1, B2, WB or WT) _____

Briefly Describe the Activity _____

Statement of Visitor: I attest that I have been engaged in the academic activities described above for the benefit of Loyola University of Chicago for a duration of nine days or less, and, that I have not been paid or reimbursed by more than five other U.S. institutions or organizations during the past six months.

Signature _____

Date _____

Statement of Sponsoring Department: As sponsor of the above individual, I attest that the individual has been engaged in the activities described above for the benefit of Loyola University of Chicago for any portion of nine days or less, and, that the activities for which the individual is paid or reimbursed are within the broad realm of customary academic activities associated with teaching, research, public service, or academic administration or operations.

Signature _____

Date _____

Please attach statement to Foreign National Information Form

Note: honoraria and travel expenses may be paid to B-2 and WT visitors only under the eligibility requirements noted above. Honoraria may be paid to visitors in B-1 and WB status only under the above eligibility requirements. Travel reimbursements may be made to any B-1 or WB visitors. All payments are subject to standard university policies and procedures.